



Natural Resources Conservation Service  
375 Jackson Street, Suite 600  
St. Paul, MN 55101-1854

Phone: (651) 602-7900  
FAX: (651) 602-7914

"Transmitted via Email"

May 11, 2005

MINNESOTA BULLETIN NO. 360-5-24

SUBJECT: PER – EMPLOYMENT FORMS

Purpose. To provide updated Minnesota requirements for employment forms.

Expiration Date. September 30, 2006.

The General Manual will be updated to add the following forms to Title 360, Part 403 - Employment, Subpart G Forms Required for Minnesota:

MN403.85	SF-85 Questionnaire for Non-Sensitive Positions
MN403.86	SF-85P Questionnaire for Public Trust Positions
MN403.87	SF-87 Fingerprint Chart
MN403.88	Fair Credit Release Form
MN403.89	OF-306 Declaration of Federal Employment
MN403.90	SF-256 Self-ID of Handicap
MN403.91	SF-1199A Direct Deposit

The General Manual will be updated to delete the following instructions to Title 360, Part 403- Employment, Subpart G Forms Required for Minnesota:

MN403.81 Preparation of Form AD-347, Temporary Employment Actions will not be used, as the SF-52 Notification of Personnel Action will be used in Minnesota for all personnel actions.

WILLIAM HUNT  
State Conservationist

Dist: ASTCs, AAC, SAO, HR Dept.

